

FORM 3: BOOTH BUILDING UP SERVICE REGISTRATION – Outside Contractor

Deadline and payment: 31/01/2024

Event title: _____
Date of event: _____
Outside contractor name: _____
Name of person in charge: _____
Telephone number/ Mobile phone number:: _____
Exhibitor name: _____
Booth number: _____

Description	Quantity	Unit price	Amount (VND)
Depositm2	1.100.000 VNĐ/m2	
Building up service (management fee)m2	120.000 VNĐ/m2	
Worker Pass - Registration and payment before 31/01/2024, no surcharge - Registration and payment after 23/02/2024 will incur a 5% surcharge. - Registration and payment after 26/02/2024 will incur a 20% surcharge - Registration and payment on the day of staging and exhibition will incur a 50% surcharge.person	110.000 VNĐ/Pass	
Total			

Company's name to be issued the Red Invoice: _____
Address (registered at Tax Office): _____
Tax code: _____

Payer

Approved by SECC

Receiver

Name:	Sales Dep.:	Accounting Dep.:
Date:	Confirmed date:	Date:

Note:

- Please read the EXHIBITION HALL REGULATION and WORK REGULATION carefully.
- The deposit will be refunded around 7 days after the event if the outside contractor has not violated any SECC's regulations hands over the premises back at the original status.

For more information, please contact:
Ms. Thuỷ (SECC) – +84 907 502 716 – Email: thuy.le@secc.com.vn



**Hawa
Expo**

NAVIGATING
THE WORLD OF
POSSIBILITY